

CAMINO GARDENS ASSOCIATION

REQUEST FOR ARCHITECTURAL CHANGES

(Required for modifications/changes to: roofs, driveways, additions, doors, windows, shutters, pools, patios, sidewalks, screen enclosures, docks/seawalls, docklifts, fences/hedges and landscape changes of 20% or more)

Please refer to **CGA Architectural Guidelines (Blue) Book**, *prior* to filling out for additional information and requirements. Deliver documents to the Architectural Chairperson **no later than 5 days** prior to the Board's monthly meeting, which are held on the *second Tuesday of each month*. Upon receipt, the Board will review your submission at the *following* meeting.

Member's Name:

Address:

Home Phone:

Business Phone:

Fax Number:

I/We request approval to make the following modifications to the above subject property. I/We understand that such approval must be gained prior to commencement of any work and that such work shall commence no later than 90 days from Board of Director's approval, and must be completed no later than 180 days from approval. I/We also understand that no work, ordering of materials, etc. can begin without written approval from the Board and local code governing authorities.

Description of proposed improvements/changes (plans/drawings attached):

Member's Signature:

Date:

Drawings received by:

Date:

Board of Director's notified at meeting:

Date:

(The following is to be filled out by the Board)

Plans Approved:

Approved as Noted:

Not Approved:

Board Notes/Comments: